

**KALAMAZOO VALLEY COMMUNITY COLLEGE  
EMERGENCY MEDICAL SERVICES PROGRAM  
ADVISORY BOARD MEETING MINUTES**

<b>Date:</b> 06/03/2019		<b>Time:</b> 1030-1230	<b>Location:</b> CAH
<b>Leader:</b> John Pinkster		<b>Recorder:</b> Terri McDonald	
<b>Members:</b>	<b>Present:</b> Dan Benard John Pinkster Karen Robyn Maria Byrwa Susan Kay Ryan Robert Lohrberg Craig Dieringer	<b>Absent:</b> Patti Henning Moriya Hurst Chris Stoven Salina Shubik Bethel Menzwe	<b>Guests:</b>
<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>CONCLUSIONS/ RECOMMENDATIONS</b>	<b>FOLLOW UP/ RESP. PARTY</b>
<b>Call to Order</b>	<ul style="list-style-type: none"> <li>Called to Order at 1030</li> </ul>	N/A	N/A
<b>Minutes</b>	<ul style="list-style-type: none"> <li>Review of Previous Minutes: no changes or corrections to the previous meeting minutes</li> </ul>	<i>Motion to approve by Robert &amp; seconded by Craig.</i>	
<b>Advisory Board Open Positions</b>	<ul style="list-style-type: none"> <li>Introduction: Bethel Menzwe</li> </ul>	<i>Student representative (Bethel) could not attend because employer had her travelling to Houston. Salina is the previous representative but was in clinic today and she will stay on as a graduate representative</i>	
<b>Accreditation Issues:</b>	<ul style="list-style-type: none"> <li>Surveys <ul style="list-style-type: none"> <li>RAM</li> </ul> </li> <li>Survey Monkey; Employer Surveys</li> </ul>	<i>Assessment / self-study for re-accreditation - self assessment matrix to help determine if</i>	

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		<p><i>program is sufficient with resources. Watch question wording with what is asking.</i></p> <p><i>Hoping to submit self-study early study due 9/1 and recent cohort graduates 8/24. Can be submitted between Aug 1 – Sep 1.</i></p>	
<p><b>Classes and Enrollments:</b></p>	<ul style="list-style-type: none"> <li>• Enrollment by Level: Review of Analytics Dashboard</li> </ul>	<p><i>Fall 18 example 1700 all of health and public safety 55 EMS program Fall term up a little bit – biggest increase in EMT programs from 16 to 21 summer looks good – 15 applications for fall with others applying to other programs – lots of interest.</i></p> <p><i>Work needed on program guide because students are a little confused between EMT and Medic. Improvement needed to better understand the differences. Eliminated certificate program and now degree only option</i></p> <p><i>Seeing an increased enrollment with HS students dual enroll. Encouragement needed for HS</i></p>	<p><i>Amy Murray working on the updated program guide.</i></p>

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		<p><i>students to continue with paramedic program</i></p> <p><i>Age profiles: younger population because of HS students 20 -24 year olds.</i></p> <p><i>Racial diversity 80% Caucasian compared to the college overall at...</i></p> <p><i>Work needed for recruiting minority populations looking at grants to help this population. This was also mentioned at last advisory board meeting.</i></p> <p><i>Are we passing students that should not pass? How does this affect board exams? Compare grade breakdown vs board exam results.</i></p>	
	<p>Satellite Location: Niles, SMCAS</p>	<p><i>Contract in progress with Lakeland to include EMS, nursing, and respiratory as a clinical venue</i></p> <p><i>Zoom contract with college for streaming in real time with students. Important to get Lakeland contract in place before Spectrum takes over.</i></p>	<p><i>Robert will bring up at Berrien County medical control moving forward with certification and programs &amp; clinical contract</i></p>

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		<i>Inviting representative to advisory board when site has been approved.</i>	
<b>CLINICAL</b>	<ul style="list-style-type: none"> <li>• Contract and Clinical Requirements: specialty unit concerns</li> </ul>	<p><i>Shift pediatrics and OB clinical from summer to winter term – find time to schedule students from OB to PICU.</i></p> <p><i>Lakeland has OB services that can be used too</i></p> <p><i>Pediatric office via WMed clinic on Mall Drive in Portage (follow up Dan)</i></p>	
	Medical Director Review and Approval of Appendix G requirements	<p><i>Medical director review: Previously Dr. Fales looks at guidelines and recommends approve min co amps</i></p> <p><i>Motion: made by Fales to approve min CoA for appendix G</i></p> <p><i>Supported by Robert APPROVED</i></p>	

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		<p><i>Needs proof about the number of trauma patients related to pediatrics – difficult in PICU because census is down</i></p> <p><i>Infant/toddler age ranges struggling with needs</i></p>	
	<p>W-Med Donor Lab Experience</p>	<p><i>On June 25 taking paramedic class to donor lab at med school. Cadavers will be pliable for students to intubate, needle decompression, and maybe external jugular probe. Cost about \$3,300.</i></p> <p><i>Patti H working on funding with hopes for a routine part of paramedic class with donor lab. Thanks to Bethany McGuffin.</i></p> <p><i>Motion presented for advisory board advisory to support continued funding that experience. Motion John &amp; Craig seconded</i></p>	

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<p><b>National Registry or MDHHS Issues:</b></p>	<p>Pass Rates</p>	<p><i>Through institutional research access via database by entrance scores and prerequisites. How to add pass rates into that database with GPA - that will be forthcoming only have aggregate data today</i></p> <p><i>Pass rates for fall 2016 – current term</i></p> <p><i>133 student MFR 27 have taken national registry – vast majority are transfer students historically – in fall 2018 first semester 40 MFR students most went through EMT and did not test MFR level – technical everyone tests out – first time attempt pass rate 69% - accumulative pass rate 85% within 3 attempts – currently have 3 eligible to re-test. 1 person did not complete</i></p> <p><i>EMT same time frame 139 EMT grads – 120 attempted exam – 65% first time pass rate – cumulative 79% a little bit of</i></p>	

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		<p><i>work needed to increase numbers – continue to tell students they can still be successful as a paramedic exam – new curriculum should help with the testing – 9 credit class in 12 weeks now doing over 24 weeks – no data yet on first cohorts testing hopeful for increase in pass rates</i></p> <p><i>Paramedic pass rate first attempt fell from 86 – 81% cumulative at 94% within 3 years 32 grads 31 attempted</i></p> <p><i>2017 grads 10 grads practical exam 9 passed 1 passed again</i></p> <p><i>2018 5 grads pass out of 6</i></p> <p><i>EMT in line with state averages</i></p> <p><i>Concerned about MFR low pass rates</i></p>	
	<p style="text-align: center;">New Practical Exam Licensing Process for Paramedics</p>	<p><i>New exam registration with new vendor via EMS website. Change in procedure for testing in MI with new time frames in place. It's important to be familiar with dates</i></p>	

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	Infant Warmers with Training Memo	<i>State released a training memo for infant warmers for uniform way to keep baby warm while transporting to hospital no skin to skin contact. Infant warmers are here.</i>	
<b>Curriculum:</b>	<ul style="list-style-type: none"> <li>• Curriculum Approval/Review</li> </ul>	<p><i>Almost completed review and approval – first year with new structure – paramedic this fall</i></p> <p><i>Dr. Fales and Chris sent information for their feedback related to curriculum specific to suction baby during birth – deviating from national registry mandated forms</i></p>	
	BDLS Incorporated into EMT	<i>BDLS is now an EMT course</i>	
	Prerequisite Courses	<i>Prerequisite courses implemented some changes students were getting counseling that bio 110 and 210 were needed w/o psych and comm classes - college procedure updated did not need to go through board approval</i>	
	AAS degree approved changes	<i>AAS degree approved changes see above</i>	

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	Online Pharmacology Course, change hybrid model	<i>Online pharm course – 8 students took class (5 / 6 this summer) per students 100% online no face to face and students wanted some face to face opportunities – no one met with learning assistants – students would like hybrid model – will now be hybrid model – winter of 2020</i>	
<b>Capital Equipment Purchases and Budget:</b>	Review of Learning Assistant Program	<i>Review LA Program – reapplied for grant via Perkins – continue program – instructor recommend, self-referral – 3 tutors offered 65 sessions –open labs most utilized – EMS has competency requirement cohorts experienced less failed initial attempts other session included unit exams midterms &amp; finals – students feel this is important and reason to continue</i>  <i>Faculty commented on improved student performance-LA provide time on tasks to help with continued success of students</i>	
	Review of Budget	<i>Language for Perkins funding for cadaver lab experience</i>	

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		<i>Received stair chair via perkins &amp; simulate vest</i>	
	Recommendations		
<b>Future Directions of EMS Program: Program Goals and Objectives:</b>	<ul style="list-style-type: none"> <li>• CSSR due 09/01/2019</li> <li>• Site Visit: February or March of 2020</li> </ul>	<i>Self-study due 9/1 will be getting info about patients seen, etc &amp; call volumes, etc.</i>  <i>Advisory board will meet with CoA site team February or March next year</i>	
<b>Other:</b>		<i>MFR testing Program guide Amy students having positive comments about OB clinical</i>  <i>Meeting adjourned at 1230</i>	
<b>Next Meeting:</b>	<ul style="list-style-type: none"> <li>• Date and Time TBD</li> </ul>		

Respectfully Submitted,

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